**Held at:** Victory Hall, Neen Sollars, DY14 0AL

**Date**: 21/03/2022 **Start: 10.00 Hrs**

**Summons:**

 Cllr Chris Jones (Chairman) 01584 890486

 Cllr David Jones (Vice Chairman) 01299 271204

 Cllr Steve Painter 01299 832981

 Cllr Mazella Witts-Hewinson 01299 271258

 Cllr Anne Horsley 01299 271225

 Clerk Tony Price 01299 271535

**NOTE:**

**Proceeding will be conducted observing Covid 19 distance and hygiene guidance and new restrictions current to meeting date.**

1. **Apologies:** DH, AH
2. **Declaration of Pecuniary Interest**:

None

1. **Minutes of the Parish Council Meeting 24/01/2022**

Minutes signed and seconded as true record

1. **Accounts**
	* Current account balance £8,805.53
	* Community Benefit £3,114.53
	* Election account £752.27
2. **Annual Accounts sign off**
	* Annual audit of accounts has been compiled earlier this year to ensure timely submission. Accounts presented need to be agreed by all Councillors in preparation of signature by Chair and Clerk.
	* **Invoices signed off**

Littlejohn PFK - £48.00

Kissing Gates - £280.00 (See Notes on invoice)

Note: £80 for British Legion poppy fund donation has not been paid for 2021/22 confirmation requested for payment.

Motion to continue payments CJ seconded SP.

* + **Community Benefit**

Note: The C/B first payment was made in March 2017, 10 payments are scheduled to be made. (i.e.,10 Years)

* + Long term planning of funds to be addressed at midterm point

i.e. value of funds to be retained on maturity etc..

Process on how to manage funds to be decide.

* + 1. Ring fence a sum of money as reserve
		2. Limit the type of funding to emergency
		3. Let run out on maturity (do nothing)

Agreed option 3 Motion CJ seconded MWH.

* + **Parish Assets**

Neen Sollars ~ £5,146.35

Milson ~ £2,765.65

Note: Adjustment made to remove old Notice board assets.

* + **Receipts to Council.**

EMG funding £1500.00

* + **Environment Maintenance Grant (EMG)**

Request made for 2023 funding.

1. **Precept and Annual Governance review**
	* Clerks position to be discussed and reviewed as Clerk leaves in 2022. Process on how to manage recruitment and transition of position.
		1. Who to approach? Known local person/advertise through SSC (SALC)/posters
		2. Salary
		3. Time scale
		4. Role of Clerks position

Agreed to publish flyer notifying Parishioners of Web Page and Vacancy.

1. **Open Reach/DCMS Voucher Initiative**
	* Update: Due to the expiration of the Voucher scheme the installation/connections have been put on hold, Shropshire Council and DCMS are resolving the position and will update.
2. **Salt boxes alongside roads/hills**
	* Decision to purchase 25Kg bags and place in hi-risk areas of the village prior to Winter, replacement bags provided on request.
	* DHJ confirmed that two pallets of salt have been distributed around the Village and the scheme has been received well. The bags need to be recollected for the summer period.
3. **General Data Protection Regulations 2018**
	* No updates
4. **Defibrillators –**
	* The defibrillation governance is now fully with the new Defibrillation team who will update the meeting when requested.
5. **Notice Boards update**
	* Neen Sollars and Milson new Notice Boards have been erected, still waiting for the Village Hall and Children playing signs to be erected.
6. **Lengthsman progress** **report.**
	* Work sheets made available to Council on request.
	* Review of Annual pay for Lengthsman using SSC guide lines.

Extract from SSC statement:

(4.1.10 An NJC pay award for 2020 of 2.75% was agreed nationally covering scp1 to 53 and implemented on 1 April 2020.)

And (The Chancellor of the Exchequer in November 2020 outlined that there would be a public sector pay pause for 2021, therefore there will be no increase for 2021 for Banded grades.)

 Motion to increase hourly rate to £13.00 raised CJ seconded SP.

1. **Web Site.**
	* The Net wise Web site is now up and running under the Domain name milsonandneensollars.co.uk.
	* Web site has function for emailing updates on news etc. needs advertising.
	* Sign up process is in two parts.
		1. Subscribe on Web Site.
		2. Verification via an email sent to subscriber’s email address.
	* Councillors who wish to be trained in managing the web site.
2. **Dogs fouling footpaths.**

24 new signs issued, DHJ to update next meeting.

1. **Footpaths, Stiles and Gates**
	* Parishioner lead team have installed the all the Kissing gates for this financial year.
	* Expenditure to be reviewed for 2022/23.

Agreed to fund one Kissing Gate all new will require application for funding.

1. **Managing River Rea Flood risk**
	* Proposed by DJH

The main points of this debate are as follows:

* + 1. Review SCC web page re Flood risk and clearance of bridge
		2. Letter to SCC thanking for response to recent clearance.
		3. Identify the response time for clearance of debris from bridge
		4. To identify who is the key contact for ongoing blockages.
1. **Environment issues.**
	* A parishioner has reported to the Parish Council a potential pollution risk to Mill Brook.

PC to contact EA on best practise in reporting these issues and follow correct procedure to eliminate future issues.

* + Communication from SSC on notification of Flooding see attached.
1. **Neighbour Watch Scheme**
	* Updates being issued via web page when available.
2. **Planning.**
	* No new applications.
3. **LTN Legal Briefings Updates**
	* None
4. **Place Plan**
	* Update on Shropshire Place Plan available on request.
5. **Public Participation**
	* Has been suspended, with new levels of social interaction restriction can now be lifted. Guidance on level of interaction required.

Agreed to open door to Parishioners and Public nest meeting.

1. **Public Correspondence.**

 None

1. **Meeting Dates 2022/23:**

Monday: 21/03/2022 Annual return / Ordinary Meeting

Monday: 16/05/2022 Annual Meeting

**Proposed meeting dates 2022/2023**

Monday 18/07/2022

Monday 21/11/2022

Monday 23/01/2023

Monday 27/03/2023

1. **Meeting Closed: 11.00Hrs**
2. **Communications from SSC:**
* BDLs - NALCs News letters/Updates
* SALC Bulletins - John Champion ~ PCC Newsletters
* SSC news in Brief
* Clerks net working
* Training available to Chair/Clerks
* Climate emergency Works
* NACO update
* Neighbourhood fund via CIL
* I was flooded form
* Fundamentals for Council

Signed………………………………………………….

Date……………………………………………………..